



LICENSED DWELLING FACILITIES SUPPLEMENTAL INFORMATION

Office of the City Clerk License Division
200 E. Wells St. Room 105, Milwaukee, WI 53202
(414) 286-2238 license@milwaukee.gov
www.milwaukee.gov/license

Who Needs this License?

Any for-profit business which operates a premise used for living or sleeping by occupants, includes hotels, motels and rooming houses

HOTEL

A business providing sleeping accommodations, meals, and other services for travelers and tourists

MOTEL

A roadside hotel for motorists, usually first floor rooms with parking directly outside

ROOMING HOUSE

A business with rented living space where an individual shares a kitchen and bathroom with others

License Period

License will expire 1 year from date of issuance

Fees

Rooming House

- \$166

Hotel/Motel

Presinspection Fees:

- \$200 for 50 or fewer rooms
- \$300 for more than 50 rooms

License Fees:

- \$325 Hotels/Motels with 99 or fewer rooms
- \$500 Hotels/Motels with 100 or more rooms

Application

Submit the following items:

- Applicable fee(s)
- Business License Application (ccl-busapp)
- Business License Plan of Operation (busplan)

Requirements

See the "Business License Information" sheet for a list of requirements that must be met by all business license applicants.

Contact the Health Department

At least 24 hours after filing the application, contact the Health Department at (414) 286-3674 to schedule an inspection.

Regulations

- Milwaukee Code of Ordinances 275-20
- www.milwaukee.gov/cityclerk/ordinances